

LOWER ALLEN TOWNSHIP

EMPLOYEE BENEFITS SUMMARY

Single or family medical (with HSA) prescription dental and vision coverage is available on the first day of employment. Premium co-pay may be in effect. Incentive to waive healthcare available.

Long-term disability and life insurance coverage fully paid by Lower Allen Township.

Retirement plan, employee contributes 2% (min) and Township contributes 8%.

Employee Assistance Program (EAP).

Onsite Employee Fitness Room available 24/7.

10 paid holidays per year:

New Year's Day	Labor Day
President's Day	Veteran's Day
Good Friday	Thanksgiving Day
Memorial Day	Day after Thanksgiving
Independence Day	Christmas Day

112.5-120 paid sick hours per year. Employees earn sick leave on the first day of the month following one full month of employment. Employees will be eligible to take sick leave after thirty days of continuous employment. Sick leave will then accrue at 4.33 hours per pay.

30-32 paid personal hours per year. Personal hours are earned at the rate of 7.5-8 hours per quarter (January 1, April 1, June 1, and October 1).

Vacation days per year as follows:

First 5 years	75-80 hours
After 5 years	112.5-120 hours
	After 10 years 150-160 hours
After 15 years	187.5-200 hours

Optional payroll contributions into the Township's Governmental 457(b) Plan. You may elect to contribute per pay period a dollar amount as Before Tax or as a Roth contribution.

- Leave is based on 7.5 or 8 hour workday, depending on classification